

HOW TO ACCESS YOUR ACCOUNT ONLINE!

Here is a brief description of the tools available to help you manage your account activity. We are always ready to help if you need assistance. Please contact our Reimbursement Team at (800) 626-3539 if you have any questions.

ACCOUNT ACCESS





Go to: www.gdynamic.com
Click on: Participant Login II

Temporary Username: Your first name/state abbreviation/last 5 digits of your SSN (e.g. lisame12345)

Temporary Password: Your first initial/state abbreviation/zip code (e.g. lme04105)

You will be asked to create a new username and password after your initial login.

FEATURES

-  Account balance information
-  Claim history
-  Download forms
-  File a claim (some restrictions may apply)

NOTE: You can also receive email notifications about your account by providing your email address under the "Profile" tab.

REIMBURSEMENT REQUESTS

ONLINE: Login to your account and click on "Accounts" and "File Claims". Be sure to have an electronic copy of your receipts to attach when you submit your request.

If you participate in an HRA for which online claim filing is not available or if you prefer to submit a paper claim, please see the following information:

PAPER CLAIM: Download the appropriate Reimbursement Request Form from the "Forms" tab. Complete the form, attach your documentation and file by email, fax or postal mail.

FILING OPTIONS

To file a paper claim, please use one of the following methods:

Email: claims@gdynamic.com
Fax: (207) 781-3841
Mail: Group Dynamic, Inc.
411 U.S. Route One
Falmouth, Maine 04105



ASSISTANCE

Our Reimbursement Team is ready to assist you. Please contact them at (800) 626-3539.